

# (USGR) Undergraduate Admissions Scholarships: Less than Full-Time Graduating Seniors

# 2024-2025

University of South Florida  
Office of Financial Aid • 4202 East Fowler Avenue, SVC 1102 • Tampa, Florida 33620-6960

Student's Name: \_\_\_\_\_

USF ID: U \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

**IMPORTANT:** This form must be completed (including any attachments) and submitted to Office Financial Aid immediately, but no later than:  
Fall/Spring by April 25, 2025 Summer by July 11, 2025

This form and any attached documentation will be processed after drop/add. This form and documentation are normally reviewed within (5) business days of the date the documents are imaged and posted as a "satisfied requirement" in Student Self-Service. The review process for documents submitted at the start of the semester, when volume is heavy, may take longer. Forms may be submitted in Student Self-Service, but you will need to contact the Office of Financial Aid (<https://www.usf.edu/financial-aid/questions/>) to request the link in Student Self-Service.

### **Instructions:**

Attach all required documentation from the checklist below. Incomplete documentation will be denied.

Select the term you applied to graduate:  Fall  Spring  Summer

### **Documentation Requirements Checklist: (please check all that apply)**

- Statement (typed) on letterhead from departmental academic advisor with appropriate signature, including:
- List of courses you are currently enrolled in which satisfy requirements for your current degree program.
  - Statement that you will graduate upon successful completion of the semester.

**Note: Departmental academic advisors must use DocuSign for an electronic signature.**

- I understand that my scholarship eligibility is exhausted upon receipt of this scholarship payment, which is in accordance with my scholarship terms and conditions.
- If this form is approved, then I will be considered for a pro-rated amount of the scholarship.

### **Certification Statement:**

**The attached information is true and correct to the best of my knowledge.**

\_\_\_\_\_  
Student Signature (DocuSign only acceptable electronic signature)

\_\_\_\_\_  
Date

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