

Student's Name: \_\_\_\_\_

USF ID: U \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

**Verification of Manually Entered Tax Information**

The 2022 Federal Tax Information (FTI) for all contributors was successfully transferred to the student's 2425 FAFSA using the IRS Direct Data Exchange (DDX), but the parent(s) also manually entered the tax information on the FAFSA. Since the IRS already verified the FTI, the parent(s) must indicate the reason the 2022 tax information was entered manually on the 2425 FAFSA.

**Instructions:**

Select the option that best reflects your situation.

- My tax return filing status is Married Filing Jointly for the 2022 tax year, but I am now separated, divorced, or widowed.
- My 2022 tax information no longer reflects my current financial situation (I have a reduction in income or loss of employment).  
Please contact the Office of Financial Aid at (813) 974-4700 to schedule an appointment for a Parent Change in Circumstances.
- I made a mistake on the 2425 FAFSA. I authorize the Office of Financial Aid to delete the manually entered tax information on the student's 2425 FAFSA.

**Parent's/Step-parent's Signature**

WARNING: If you purposefully give false or misleading information on this form, you may be fined, sentenced to jail, or both. I also understand that all the information reported on this form is complete and correct. Alteration to this form will not be accepted. All signatures must be handwritten or signed with DocuSign. Typed signatures will not be accepted.

Only the parent who manually entered the income must sign the form.

Parent's Printed Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_