

# (FLPETR) Bright Futures/Florida Scholarship Petition - Repayment

# 2024-2025

University of South Florida  
Office of Financial Aid • 4202 East Fowler Avenue, SVC 1102 • Tampa, Florida 33620-6960

Student's Name: \_\_\_\_\_

USF ID: U \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

**IMPORTANT:** This form must be completed (including any attachments) and submitted to OFA immediately, but no later than:  
Prior Years: Two weeks after the approval of your drop/withdrawal Current Year: April 25, 2025

Florida statutes provide a petition process to waive the requirement to repay Bright Futures for any dropped/withdrawn courses if you were approved for a withdrawal from your courses due to a verifiable illness or other emergency. This provision applies only if you did not receive a tuition refund. If your petition is approved and you are no longer required to repay, then you cannot use those hours in a future semester, which means you may run out of Bright Futures before you graduate. Additionally, if you have been billed for your dropped hours and USF has returned the funds to the State of Florida, you may not be eligible for a repayment appeal.

Academic Year Repayment Owed:  2023-2024 available until December 13, 2024  2024-2025

Term Repayment Owed:  Fall  Spring  Summer

### Instructions:

Petitions are reviewed from imaged copies of paperwork you submit. All petitions and documentation are scanned into our imaging system before they are reviewed. Do not submit originals or your only copy of documentation, because the paper is destroyed after it is imaged. Be sure your name and Student Identification Number are at the top of each page you submit. The petition must not exceed 20 pages. Do not use a highlighter. Do not include pictures, X-rays, or other visual documents.

- Provide a concise, typewritten statement, in your own words, that provides a factual summary of extenuating circumstances for each semester which compelled you to withdraw (state the semester and year; for example, fall 2023). Include reason for request to have repayment requirement waived.  
Be sure you clearly state:
  - What happened during that semester?
  - When did it happen (date specific by month and year)?
  - How did it affect your academic performance that term?
  - If you attended multiple terms with an ongoing or unresolved extenuating circumstance, briefly explain why you continued to enroll without adjusting your course load or sitting out a term.
  - Explain what has now changed, or the steps you have taken, that should now result in you earning all credits attempted for future semesters.
- Attach written/printed documentation for each circumstance and semester. We do not make telephone calls for documentation. Documentation must be legible and attached to the petition.  
Documentation may include, but is not limited to:
  - A signed statement from a medical professional stating the circumstances and the dates that you were unable to attend classes.
  - A signed statement from a medical or mental health professional, or a professional counselor indicating the impact of an illness emergency on your academic performance for a specific time period.
  - A signed statement from a parent or other relative describing a family emergency that required your attention and the dates this occurred (This must be accompanied by other separate and official documentation.)
- Submit all parts of your petition together; petitions that have incomplete or unclear information, or that are missing documentation, will not be approved.

### The Review Process:

Petitions are normally reviewed within 20 business days of the date the petition is imaged and posted as a "satisfied requirement" in Student Self-Service. You can check the status of your petition in Student Self-Service at [https://my.usf.edu/myusf/home\\_myusf/index](https://my.usf.edu/myusf/home_myusf/index).

I have read and understand the petition process and the instructions stated above. My attached petition provides all required information. By signing this form, I certify that all the information reported to qualify for federal, state, and/or institutional student aid is complete and correct.

**WARNING:** If you purposely give false or misleading information on this form, you may be fined, sentenced to jail, or both.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Self-Service contact information is up-to-date.

No longer a USF Student. - Complete information below:

Current Phone Number: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

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