

Student's Name: _____

USF ID: U _____ Date of Birth: _____ / _____ / _____
Month Day Year

Your student's Free Application for Federal Student Aid (FAFSA) was selected for a process called verification. Federal regulations require that we check the accuracy of the information provided on the 2023-2024 FAFSA. Final eligibility for aid cannot be determined until the documentation we request has been received and reviewed.

1. Parent's/Step-parent's Family Information - DO NOT LEAVE BLANK:

List below the people in your household. Include:

- The student.
- The Custodial Parent(s)
 - Include step-parent if the custodial parent is re-married
 - Include both legal parents (biological/adoptive) if they are unmarried and live in the same house
 - Include only the custodial parent from the FAFSA if the parents are divorced/separated
 - For the purpose of this form, grandparents, foster parents, legal guardians, widowed step-parents, aunts, uncles, and siblings are not considered parents unless they have legally adopted the student
- Your Children
 - Include other children/step-children if you will provide more than half of their support from July 1, 2023 through June 30, 2024, even if they do not live with you.
 - Do not include foster children
- Other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2024.
- Do not include foster children.

Include the name of the college for any household member, excluding yourself and your spouse, who will be enrolled at least half-time in a degree, diploma or certificate program at an eligible postsecondary educational institution any time between July 1, 2023 and June 30, 2024. *If more space is needed, attach a separate page with the student's name and University ID number at the top. Additional documentation may be requested to verify if you provide more than half your support to a household member.*

Full Name	Age	Relationship	College (if applicable and at least half-time)	Will be Enrolled at Least Half Time (Yes or No)
		Parent 1 (father/mother/step-parent)	Not Applicable	Not Applicable
		Parent 2 (father/mother/step-parent)	Not Applicable	Not Applicable
		Student (Son/Daughter)	University of South Florida	

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2. Parent's & Step-parent's Income Information

You must select one:

- I/We used the IRS Data Retrieval Tool in FAFSA on the Web to transfer 2021 IRS income tax return information into my student's FAFSA. (Copies of IRS tax return transcripts are not required.)
- I/We did not use the IRS Data Retrieval Tool in FAFSA on the Web to transfer 2021 IRS Income information into my student's FAFSA:
Submit a copy of your (and your spouse's, if married) 2021 IRS Tax Return Transcript(s). If you need a copy of your IRS tax return transcript, visit the IRS website at www.irs.gov and click on the "Get Your Tax Record" link or call 1-800-908-9946. Be sure to order the "IRS Tax Return Transcript" and **not** the "IRS Tax Account Transcript".
- I/We filed a foreign/Puerto Rican tax return, or made foreign income:
Submit a copy of signed foreign returns/income statement, as well as provide a conversion of foreign dollars through the Foreign Return Worksheet. To access the worksheet go to www.usf.edu/financial-aid, click on "Forms", select the appropriate aid year, and select the Foreign Return Form worksheet.
- I/We had no income earned from work in 2021.
- I/We had income earned from work but am/are not required to file a 2021 income tax return with the IRS.

If you check this box you must enter income information below, listing the names of all employers. Provide copies of all 2021 IRS W-2 forms. List every employer even if the employer did not issue an IRS W-2 form.

<u>Employer's Name</u>	<u>2021 Amount Earned</u>	<u>IRS W-2 Provided?</u>
Suzy's Auto Body Shop (example)	\$2,000.00	Yes

3. Asset information (As of the day you completed the 2023-2024 FAFSA)

Do NOT leave blank, enter "0" or "N/A" if an item does not apply.

Total Cash, Savings, and check accounts: \$ _____

* Networth of other real estate/investments: \$ _____

Net worth of business/farm: \$ _____

**** Assets to not include: The home in which you live, UGMA and UTMA accounts for which you're the custodian but not the owner, the value of life insurance, retirement plans (401k, pension, annuities, non-education IRAs, Keogh).***

4. Parent's/Step-parent's Signature

By signing this worksheet, I certify that all the information reported is complete and correct. At least one parent must sign. Any alteration to this form will not be accepted. All signatures must be handwritten, or signed with DocuSign. Typed signatures will not be accepted.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Signature: _____ Date: _____
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